

DocImage for Microsoft SharePoint®

Complete Imaging Solution for SharePoint 2007 and 2010

Microsoft's SharePoint offerings have set the industry standard for ECM with platforms that are scalable, reliable, cost-effective and intuitive for users to learn and use. Industry analysts now estimate that more than 50% of business organizations use Microsoft SharePoint Office Server® (MOSS) 2007 or SharePoint Server® 2010 in some capacity for collaboration, web content management and document management.

While SharePoint provides excellent out-of-the-box document management functionality, including tight integration with Microsoft's Office products, enhancements are needed to transform it into a true document imaging system. For example, a native SharePoint search query results listing will present all related documents, links and contextual content (similar to a Google search results listing). Document imaging systems rely on features such as the ability to **succinctly search** for and find individual documents (based on a combination of index values). Additionally, the ability to view multiple image formats (TIFF, PDF, faxes, etc.) using a universal viewer - without the need to open external viewers and applications, and the ability to annotate documents to facilitate collaboration and workflow is critical.

ImageTech's **DocImage for SharePoint** solution provides organizations the ability to rapidly transform their Microsoft SharePoint environments into a functional and user-friendly imaging system. ImageTech's DocImage solution was developed to meet the need in the marketplace for a basic, functionally-rich storage-and-retrieval imaging solution for SharePoint—at a very affordable price point.

Document Imaging for Microsoft SharePoint

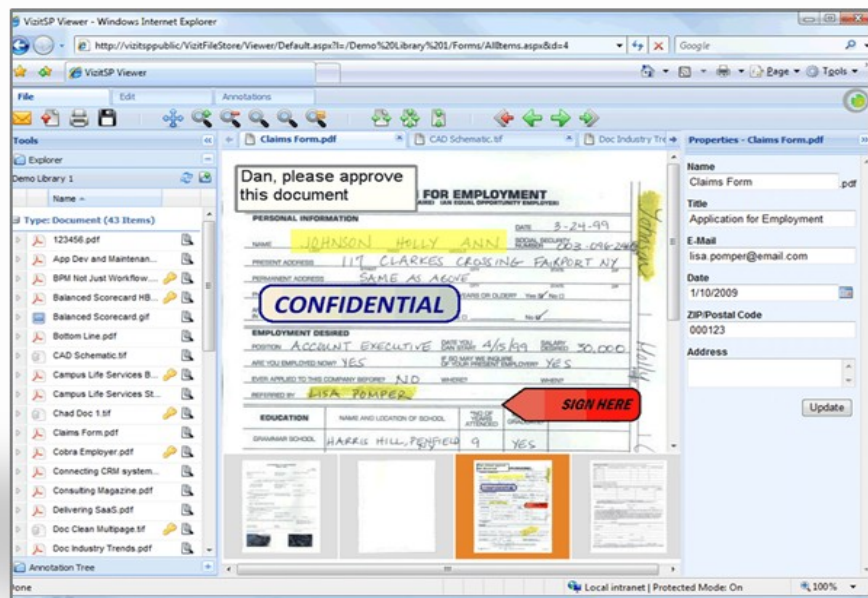


Figure 1 - Zero-Footprint web browser image viewer with thumbnails & annotations

Completely integrated with SharePoint, the DocImage solution brings powerful zero-footprint imaging functionality to your browser and is the most cost-effective way to add document viewing and enhanced searching to a SharePoint system.



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How DocImage Saves you Time & Money

- **Find what you need – fast.** Don't waste time trying to guess and browse the SharePoint taxonomy when trying to find a document. Use DocImage web parts to search across SharePoint document libraries in any site in the site collection to pinpoint the document(s) you need before downloading or opening it.
- **Fast, In-Line Preview Tool.** Allows you to preview documents using an in-line preview document viewer before downloading or opening item.
- **Work on Scanned and Faxed Images without leaving SharePoint.** Use an integrated, zero-footprint web browser viewer (based on AJAX and JavaScript) to instantly open TIFF, PDF, PNG, Microsoft Office and other documents types (300+ formats) in SharePoint without having to download and view documents with propriety viewers.
- **Easily edit documents and their properties.** Add and edit document properties, perform quality assurance and approve documents as part of business workflows. Delete and re-arrange pages within documents.
- **Collaborate and Communicate.** Leave notes, comments and other graphical annotations on files to collaborate with others (without altering underlying document; annotations are stored in a separate SharePoint list). Special side-by-side view.
- **Compatible with SharePoint Workflow Tools.** Extends SharePoint workflow and works seamlessly with third-party tools from **Nintex** and **K2**.

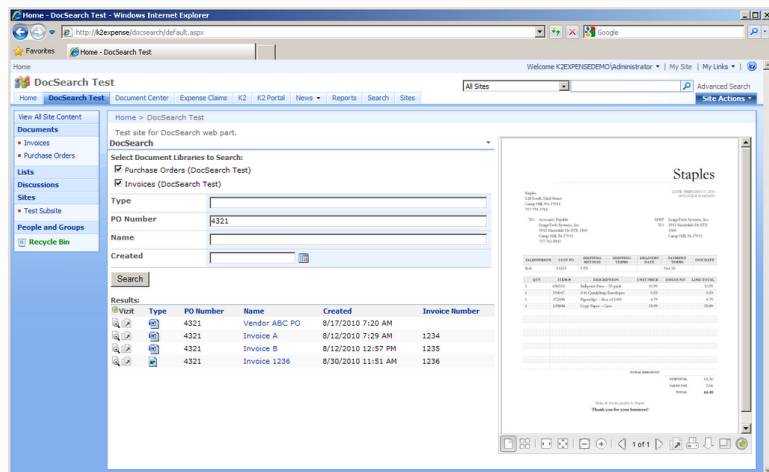


Figure 2 - DocImage Search, Results & Viewer Webparts.

Examples of DocImage Industry Applications:

- **Finance Departments**—Enables the speedy search, viewing and approval of specific customer invoices and purchase orders all from a web browser
- **Legal Departments**—Facilitates the processing, indexing, reviewing and approval of legal documents and records without downloading them
- **Engineering and Design Companies**—Provides browser-based annotations on CAD and other large format documents (DWG, DWF, TFF, PDF)
- **Medical Records Management**—Supplements the privacy compliance functions already built into SharePoint



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OPTIONAL ADD-ON: ADVANCED DOCUMENT WORKFLOW

NINTEX® SharePoint Workflow for Business Process Automation

As is usually the case with document imaging systems, significant benefits can be derived by implementing advanced workflow functionality to improve and automate business processes. Sharepoint provides a robust workflow engine; however, the tools provided are limited and cumbersome to use. **Nintex** overcomes this short-coming by providing low-cost, functionally rich workflow tools to rapidly and easily build workflows to automate business processes and connect to external data and line of business applications. Nintex has deep integration with Sharepoint and users can build native SharePoint workflows using a browser based client (no desktop software) with drag and drop functionality; workflows are drawn, not coded. Once deployed, Nintex Workflow provides visual workflow progress, real-time feedback on workflow activities and advanced workflow reporting.

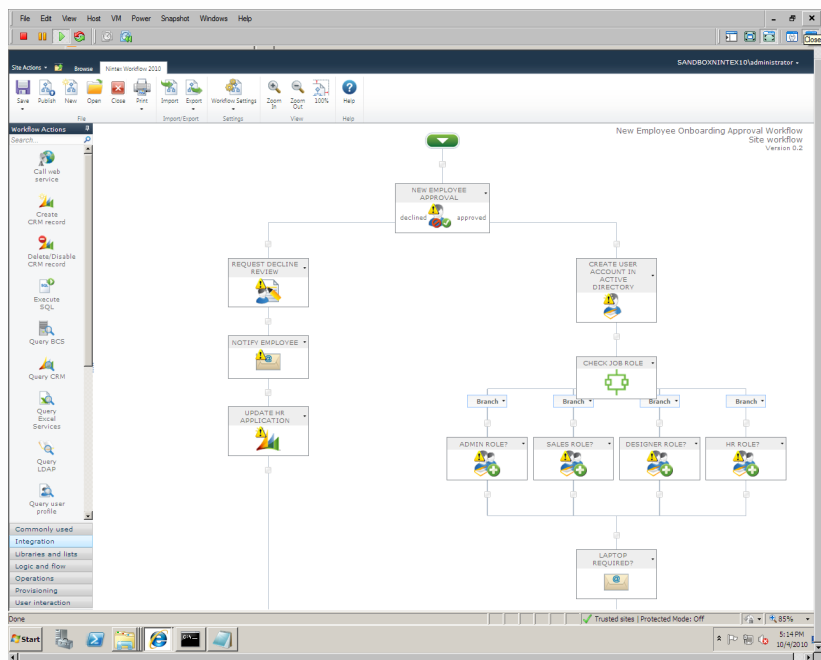


Figure 3- Nintex SharePoint 2010 Workflow Designer.

Advanced Workflow Features

- Delegation & Escalation
- Scheduled & Timed Workflows
- Rich Notification via E-mail, SMS, Instant Messenger
- Account Provisioning
- Rapid Approvals with Nintex LazyApproval®
- Enterprise Reporting

Nintex Integration Features

- Integrate SharePoint with Non SharePoint Systems
- Easily Connect to External Data and third Party Systems using SQL, Web Services, LDAP, XML
- Tight integration with Microsoft InfoPath® Forms
- BizTalk Integration

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