

Kofax Import Service

Automated Import of Documents into Kofax Capture

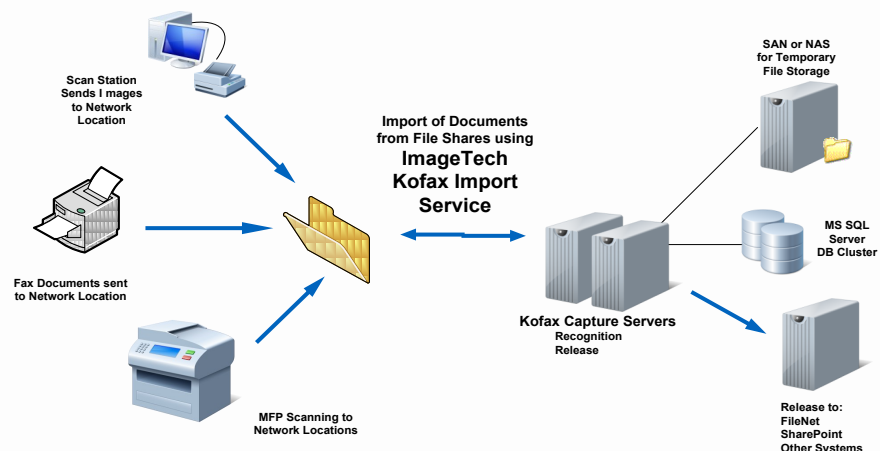
Information enters a company in a variety of different ways (fax, paper, scanned from MFP devices, etc.). Paper is already captured through the scanning process with Kofax Capture. But what happens to other documents already in electronic form? To become part of a business process they are usually either entered manually (printed and scanned!) or manually imported into Kofax Capture. Both processes are time consuming and create bottlenecks in an otherwise automated process.

Kofax Import Service from ImageTech automates the process of importing documents from folders. Faxes, documents scanned at MFP devices or desktop scanners and other documents sent to network folders can be automatically imported into Kofax Capture for processing. Kofax Import Service will “watch” the designated folder (and sub-folders) utilizing a configurable polling interval to bring documents into Kofax. Any type of document imported from different sub-folders can be mapped to different batch classes providing a flexible automation tool that is seamlessly integrated with Kofax Capture.

KEY FEATURES

- Import of tiff, pdf, and edocument files (all supported Kofax file types)
- Each file will be imported into a separate batch
- Supports document separation as defined on the Batch Class (barcode, separator sheets, etc)
- Supports Kofax User Profiles
- Supports sending email notifications of errors
- Supports DPI normalization of tiff images
- Supports importing into a distinct Batch Class based on the import folder
- Runs as a system service

HOW IT WORKS



**Seamless
Integration
with
Kofax Capture**

**Automates
Current
Processes**

**Quick & Easy
Implementation**

**Low Cost
Alternative**